

RESOLUTION NO. 2021-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE APPROVING AND AUTHORIZING SUBMITTAL OF CALIFORNIA OFFICE OF EMERGENCY SERVICES (CALOES) FORM 130 DESIGNATING CITY PERSONNEL TO ACT AS THE AGENT FOR THE CITY FOR THE PURPOSE OF OBTAINING CERTAIN STATE AND/OR FEDERAL FINANCIAL ASSISTANCE AFTER A DISASTER

WHEREAS, the City of Elk Grove (City) is a public entity established under the laws of the State of California; and

WHEREAS, the City is required to designate authorized signers to complete forms on file with the California Governor's Office of Emergency Services (CalOES) for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act; and

WHEREAS, CalOES Form 130 designates City Agents by position, instead of specific names, and will be effective for all open and future disasters declared by the state or federal government for up to three years following the date of approval so as to expedite processing of future requests for assistance; and

WHEREAS, the City Council of the City of Elk Grove has considered the positions presented as agents authorized to sign Federal Emergency Management Agency (FEMA) and California Governor's Office of Emergency Services (CalOES) claim and grant forms to facilitate the process of financial assistance for disaster recovery; and

WHEREAS, the City authorizes the City Manager, the Director of Finance and Administrative Services, and the Deputy City Manager as the City's Agents for all matters pertaining to such state disaster assistance and agreements required and so designates these positions on CalOES Form 130, attached hereto as Exhibit A and incorporated herein by reference.

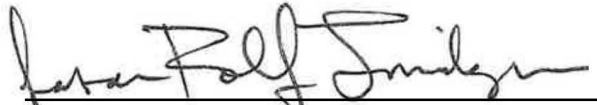
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby approves CalOES Form 130, attached hereto as Exhibit A and incorporated herein by reference, designating the City Manager, the Director of Finance and Administrative Services, and the Deputy City Manager as the City's Agents to provide required assurances and agreements for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 and/or state financial assistance under the California Disaster Assistance Act and authorizes the City Clerk to file the CalOES Form 130 with CalOES and submit all related documentation.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 13th day of January 2021



BOBBIE SINGH-ALLEN, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Elk Grove
(Governing Body) (Name of Applicant)

THAT City Manager, OR
(Title of Authorized Agent)

Director of Finance and Administrative Services, OR
(Title of Authorized Agent)

Deputy City Manager
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Elk Grove, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Elk Grove, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 13 day of January, 2021

Bobbie Singh-Allen, Mayor

(Name and Title of Governing Body Representative)

Stephanie Nguyen, Vice Mayor

(Name and Title of Governing Body Representative)

Darren Suen, Pat Hume, Kevin Spease, Councilmembers

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Jason Lindgren, duly appointed and City Clerk of
(Name) (Title)

City of Elk Grove, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Elk Grove
(Governing Body) (Name of Applicant)

on the 13 day of January, 20 .


(Signature)

City Clerk
(Title)

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a **minimum of three approving board** members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification.")

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2021-011

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) ss
CITY OF ELK GROVE)

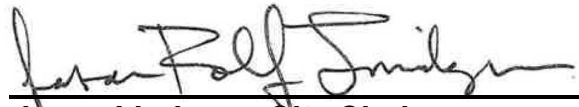
I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on January 13, 2021 by the following vote:

AYES: **COUNCILMEMBERS:** *Singh-Allen, Nguyen, Hume, Spease, Suen*

NOES: **COUNCILMEMBERS:** *None*

ABSTAIN: **COUNCILMEMBERS:** *None*

ABSENT: **COUNCILMEMBERS:** *None*



Jason Lindgren, City Clerk
City of Elk Grove, California